

Webinar
22.2.24

Hosted by
Karen
Bennett





Part 1: Background



Five key messages

Electricity is always on and it can jump



Trains are quiet, you can't hear them coming



If you think someone is in need of help, trust your instinct



Beware the Bubble



See it. Say it. Sorted!



Beavers' safety activity badge



Cubs' personal safety badge



Part 2: How the project works

1. Contact your TOC rep
2. Sign up as a host station (follow the link)
[Survey \(impactreporting.co.uk\)](https://impactreporting.co.uk)
3. Discuss with your group what activities you'd like to do and when you might be available for engagement. Also, which age ranges would you be happy to host?
4. Look out for an email from CRN with details of your matched group. (if you already have one please let us know)
5. Make contact with your scout group and plan your engagement.
6. Evaluate your project, promote it in your local area and think about next steps.



Part 2: How the project works



This is only a sample plan! If you would like to just do 3 weeks, that's fine! If you would like the engagement to be longer and more ongoing that's fine too. Whatever works for you and your scout group.

Sample session plan

- Session 1 – Railway safety
- Session 2 – Planting seeds
- Session 3 – Litter picking
- Session 4 – Bug Hotel making
- Session 5 – Trip out on a train

We will go through activities in more detail in the second half of today's session.



Part 3: Health and safety

All scout leaders must risk assess activities and have a form to complete issued by the Scouts. To support them with the Platforms for Change risk assessment, station groups should pass on the one that they use at the station before engagement takes place. (And edit anything not already on there that applies to the activities. You might want to discuss these with your TOC representative). We have created a sample one on the website for you to adapt.



When volunteers begin undertaking tasks at a station, they have to go through a safety briefing. We have provided a child-friendly briefing you might like to use with your groups. This would be ideal to do in week one when you talk about rail safety.

[Scouts-Groups-Risk-Assessment-Sample.docx \(live.com\)](#)

Risk assessment

Name of activity, event, and location	Date of risk assessment	Date of next review	Name of person doing this risk assessment
What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk? For example: young people, adult volunteers, visitors For example: Hazard: fire Risk: smoke inhalation or burns	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs? Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity. Smoke: use dry wood, check wind direction, stand people out of smoke direction. Burns: stay a safe distance from fire, place extra wood on carefully, teach Scouts good practice around fires, have a burns first aid kit easily available.	Review & revise What has changed that needs to be thought about and controlled? Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review.

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

UKHQ template published January 2023



Part 4: Safeguarding

All scout leaders follow a code of conduct for safeguarding (the code is attached below). Therefore, as leaders of the activity they will be responsible for the safeguarding of the group, not the host station volunteers. If you have any concerns for your group, report to the group leader. We will be putting on a safeguarding session soon for you to attend to understand some of the basic requirements.

Safeguarding
Code of Conduct for Adults

In Scouts, the welfare of children and young people is our priority. Everyone has a duty to report safeguarding concerns, and all adults must follow this Safeguarding Code of Conduct.

Children and young people first.
If in doubt, report it.

Find out more at
scouts.org.uk/safeguarding



[103800-yellow-card_january-2024-version-8-16-nov-web-1.pdf](#)
(scouts.org.uk)

CODE OF CONDUCT

I/We will at all times

- Promote positive relationships to deliver positive outcomes and discussions
- Champion diversity and inclusion, aiming to ensure that community rail is welcoming, engaging and respectful for everyone
- Value others by listening and not making assumptions
- Challenge bullying, harassment, intimidation and report all negative behaviour
- Never act in a manner that could bring community rail into disrepute



Following the WiCR code of conduct will ensure Community Rail matches up with the Scouts' values.



Part 5: Project Evaluation

Like all good projects, we will want to know the impact of the work that everyone has done. This could mean further funding for the project going forward. It also means we can share lessons learned with other potential groups. Giving TOCs data can feed into their social value monitoring too.

Both station hosts and Scout groups will be asked for their feedback including:

- Number of participants
- Types of activities undertaken
- Train trips taken and with what TOC
- Reflections on what went well/what could be improved next time.

This will be sent by email after engagement in the form of a survey.



Part 6: Next steps

After you've completed a programme with a local group you should discuss next steps with the leader.

Do you want to continue engagement with the group on a more regular basis? Perhaps they could have their own planter at your station?

Would you like the same group to visit you the same time next year? Make it an annual project between station and group?

Is there another age group at the Scouts who could come and take part?

Would the Scouts group be interested in adopting their own station? Could you link them up with your TOC rep to see how this might work?



If Platforms for Change isn't for your group after all, you could message CRN to be taken off the map.



Part 7: Media and Promotion

Platforms for Change will make an excellent feel-good news story for your local press!

Not everyone knows about the good work of Community Rail, but most households will have heard of the Scouts and local media are often keen to pick up on what's been happening with those young people..

The CRN Comms team are going to make a pack with sample press releases you can use to send out to local media. Including a photo permissions form. Please speak to your scout leader about photos when you first make contact.

CRN news would love to hear your stories of ongoing engagement. Please reach out to Erin if you have something to share in our newsletter.
news@communityrail.org.uk



If you're a TOC and want to promote the work you're doing regarding Platforms for Change, please speak to our Comms team. Sarahc@communityrail.org.uk



Part 8: Planning Activities

The activities you plan at your station are entirely up to you! What suits your group? What assets do you have?

- A disused signal box?
- A wildlife garden?
- A classroom?
- Staff to come and talk about jobs
- Ticket office for guided tour
- Nearby nature reserve

The beauty of Community Rail is how diverse all the CRPs and stations are.



Part 8: Planning Activities

Week 1 – Rail Safety.

This is the only non-negotiable element. If the Scouts are going to volunteer at the station, they need to be aware of the dangers.

A good idea might be to visit the group at the Scout hut for the first week as there will be space to do activities and tables/equipment to do colouring etc. This isn't essential, you can do week 1 at the station.

- Backtrack competition - [Home - Backtrack Rail Anti-trespassing Competition \(backtrackcompetition.co.uk\)](http://Home - Backtrack Rail Anti-trespassing Competition (backtrackcompetition.co.uk))
- Rail Safe Friendly - [Home - RSF \(railsafefriendly.com\)](http://Home - RSF (railsafefriendly.com))
- Scouts' own website ideas: [Activities | Scouts](#)

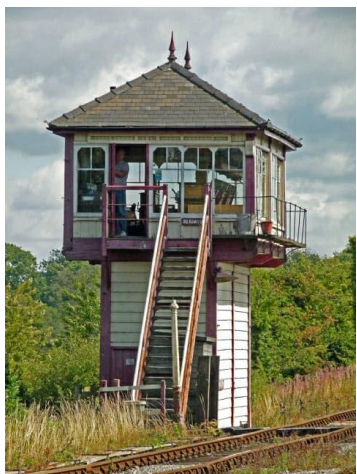
We've found 11 activities:



Part 8: Planning Activities

Week 2,3,4

There are some sample activities here: [Activities](#) | [Scouts](#)



Age Group	Badges
Squirrels	All about adventure challenge (planting, bug hunting, journey), All about me challenge (fundraising, new challenges), All around us challenge (create a community garden),
Beavers	My adventure challenge (building a sculpture, go on a ramble or nature walk), My outdoors challenge (build a bug hotel or bird house), My skills challenge (go somewhere new), My world challenge (meet someone from the community -rail staff, complete an activity to help people in your local community), Beavers Safety Activity Badge (sponsored by Network Rail), Explore badge (by taking a train trip), Gardener, Global Issues (explore sustainable rail travel), Photographer (of the station).
Cubs	Our world challenge (supporting local community), Artist badge (painting a picture of the station, taking photographs for a poster). Communicator (report on a station event). DIY badge (making something at the station), Gardener, Local Knowledge (make a poster for the station or a permanent piece of art like a history poster), Naturalist (identify animals, make animal home), Personal safety badge
Scouts	World Challenge Award, Creative challenge (website design, woodwork), Artist, DIY (paint, build a fence, Environmental Conservation, Fundraising, Local Knowledge (if old station), Naturalist, Photography, Writer badge (press release)
Explorers	Community Impact, Creative Arts, Digital Maker (support with website for the group), Fundraising, Media relations and marketing, Naturalist, Kings Scout Award (service), Chief Scout's Diamond award (service), Chief Scout's Platinum Award (service), Duke of Edinburgh Award (volunteering),

Part 8: Planning Activities

Week 5

Train trip – developing rail confidence

What greater way to celebrate the end of the project, than by taking the group out on a train trip? Most of the TOCs have agreed that they will provide assisted travel for the Scouts taking part in the project. For some young people, this will be their first time out on a train and a great way to give them rail confidence – and perhaps the leaders confidence to go out again too!

Talk to your TOC rep about the trip before you start engagement and plan in when the visit might be. To begin, we suggest a couple of stops down the line. Discuss the arrangement – will you get an ATT etc?



Platforms for Change



Discussion Time

Time to go into smaller groups to discuss:

- What activities you think your group could offer
- Who you need to speak to/what you need to do before signing up
- Any issues you might have that could prevent you from joining up. Does anyone have a solution?



Thank you

Thank you for taking the time to come along today or if you've watched online at a later time.

Should you wish to discuss the project in more detail with me, please do reach out: karen@communityrail.org.uk

To join up as a host station: [Survey \(impactreporting.co.uk\)](https://www.impactreporting.co.uk)

Any further questions?

